



## ITOTEC Installation check list and warranty activation

Fill out both sides of the copies completely. One copy is to stay in the reference manual; the other copy is to be mailed to the address below to activate warranty. **Inadequate information may not allow warranty activation. Please fill out entire form in detail**

Best Graphics, Inc.  
W222 N600 Cheaney Dr.  
Waukesha, WI 53186 U.S.A

### ITOTEC INFORMATION:

Date of Installation: \_\_\_\_\_ Size: \_\_\_\_\_ cm Serial number: \_\_\_\_\_

### CUSTOMER INFORMATION:

Customer Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Name of Operator(s) \_\_\_\_\_

Supervisor's name: \_\_\_\_\_

Installers' name: \_\_\_\_\_

**INSTALLATION INFORMATION:**

Were all the necessary parts shipped with the machine? \_\_\_\_\_

was there any shipping damage? \_\_\_\_\_

Have you leveled the machine? \_\_\_\_\_

Is the table square to the base? \_\_\_\_\_

Is the backgauge backset square to the table \_\_\_\_\_

Is the backgauge calibrated? \_\_\_\_\_

What are the following voltages? Line 1 to neutral \_\_\_\_\_ Line 2 to neutral \_\_\_\_\_

Line 3 to neutral: \_\_\_\_\_ Line 1 to 2 \_\_\_\_\_ Line 1 to 3 \_\_\_\_\_ Line 2 to 3 \_\_\_\_\_

Lines out of transformer: \_\_\_\_\_

Clamp treadle operates to specification? \_\_\_\_\_

All guards are installed? \_\_\_\_\_

Does the knife cycle smoothly? \_\_\_\_\_

All fluid levels are correct? \_\_\_\_\_

Installation man hours? \_\_\_\_\_

**Please contact Best Graphics (USA) 800-236-7603 as soon as possible if any discrepancies are noted.**

**Add any further comments on additional sheet in space provided below.**

**INSTRUCTION AND TRAINING CHECK LIST:**

Instructor's name: \_\_\_\_\_

Instruction date: \_\_\_\_\_ Instruction Hours: \_\_\_\_\_

Instructor's Company: \_\_\_\_\_

Operator safety training completed? \_\_\_\_\_

Supervisor safety training completed? \_\_\_\_\_

Manual reviewed and controls and operation explained? \_\_\_\_\_

Maintenance training completed? \_\_\_\_\_



Lubrication points explained? \_\_\_\_\_

Knife change and adjustment performed by operator? \_\_\_\_\_

Knife bevel and clamp pressure explained? \_\_\_\_\_

Pull arm over load and shear bolt replacement explained? \_\_\_\_\_

Manual knife cycling and start up with knife down explained? \_\_\_\_\_

Additional Notes:

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